

# ParishSOFT

Security

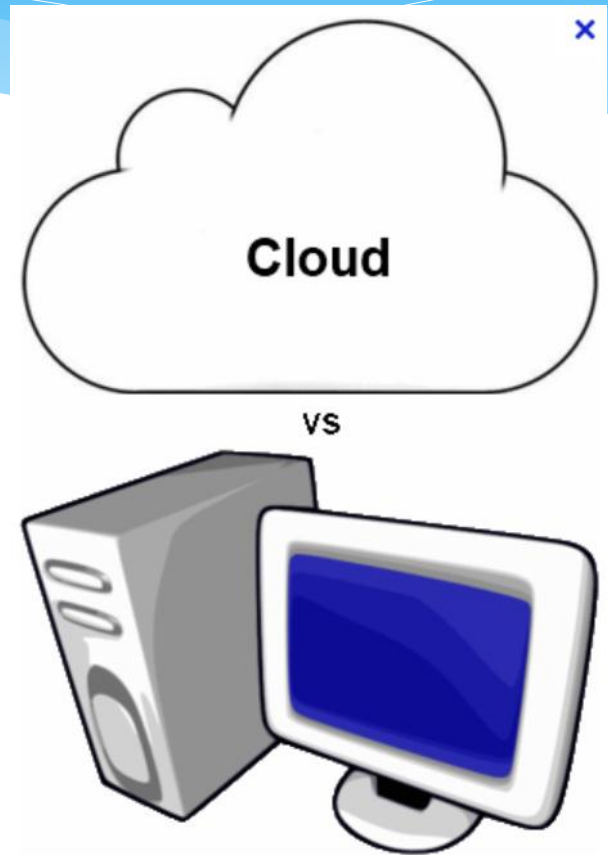
ParishSOFT FAQ's

Carla J Haiar

Database Administrator

# Cloud vs Desktop

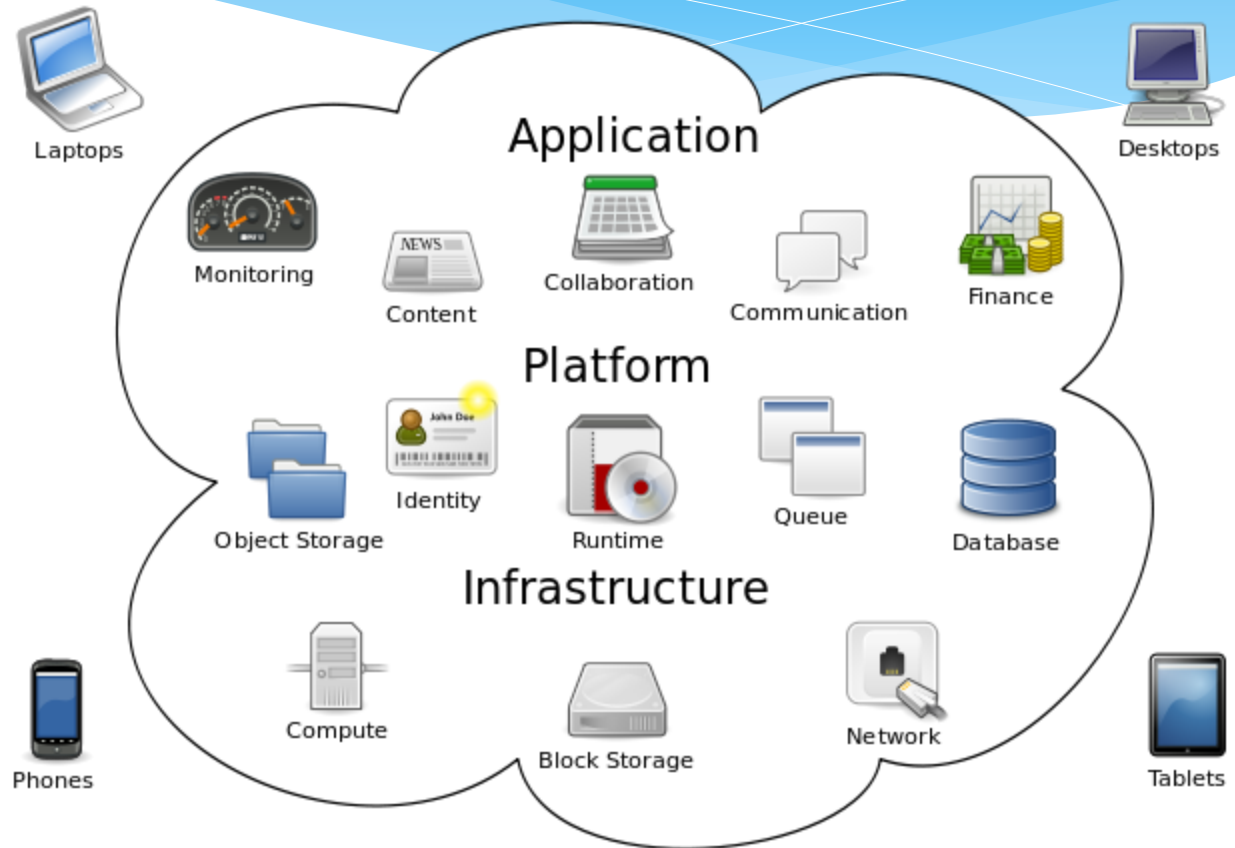
- \* Who has a gmail, yahoo or msn email account?
- \* Who does online banking?
- \* **YOU ARE ALREADY IN THE CLOUD!**



# Cloud vs Desktop



- \* Cloud computing is the use of computing resources that are delivered as a service over a network.



Cloud Computing

# Advantages to Cloud Natural Disaster

- \* In the event of a natural disaster at your current physical location, your data is protected at the hosting data center which maintains off-site backup and redundancy.

--- flood --- fire --- storm damage ---



# Advantages to Cloud Passwords



- \* Desktop computers are only as secure as your office
  - \* Is your office ever left unlocked where access to your computer and its data could be accessed?
  - \* Is your computer secured with a strong password?
  - \* Do you get logged off after a period of inactivity?
- \* Cloud computing applications such as ConnectNow products REQUIRE strong passwords and will log you out of the program automatically after a short period of inactivity

# Advantages to Cloud Anti-virus

- \* Desktop computers are vulnerable to attacks when anti-virus software and windows updates are not installed in a timely manner.
- \* Cloud computing applications such as ConnectNow will manage and apply updates to virus software and windows updates to the Cloud server.
- \* Continue to update YOUR personal desktop computer.



# Advantages to Cloud Backups



- \* ConnectNow products backups
  - \* Minimum backup is Nightly
  - \* Online giving and Church Accounting is backed up every 15 minutes
  - \* Archived backups are kept for one year
  - \* There are NO Data Storage limits
- \* Local ParishSOFT database backup is managed entirely by the user
  - \* Have you ever tried to recover your **local** ParishSOFT database?

# Advantages to Cloud Data Center

- \* Data centers simply provide space, electricity, cooling, and connectivity for that hardware. They are the technology behind the technology; as long as the power is on, nobody notices them. The less flash, the better.

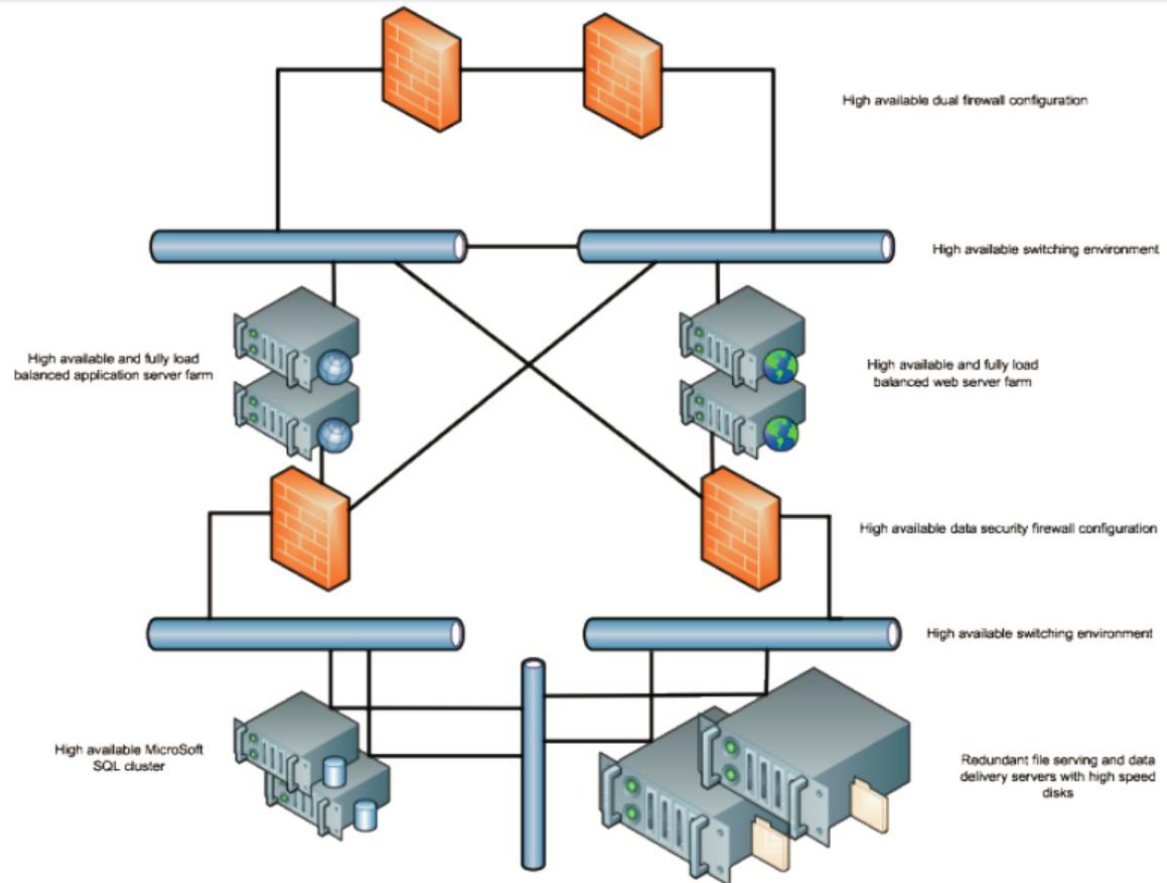




# Advantages to Cloud Firewall

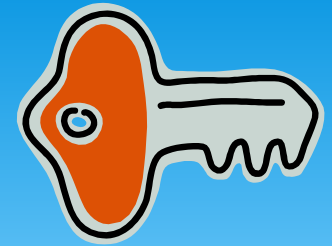


- \* Each brick represents a Firewall requiring authentication to pass through to the next layer of data.
- \* Redundant firewalls – if one fails another is available for access

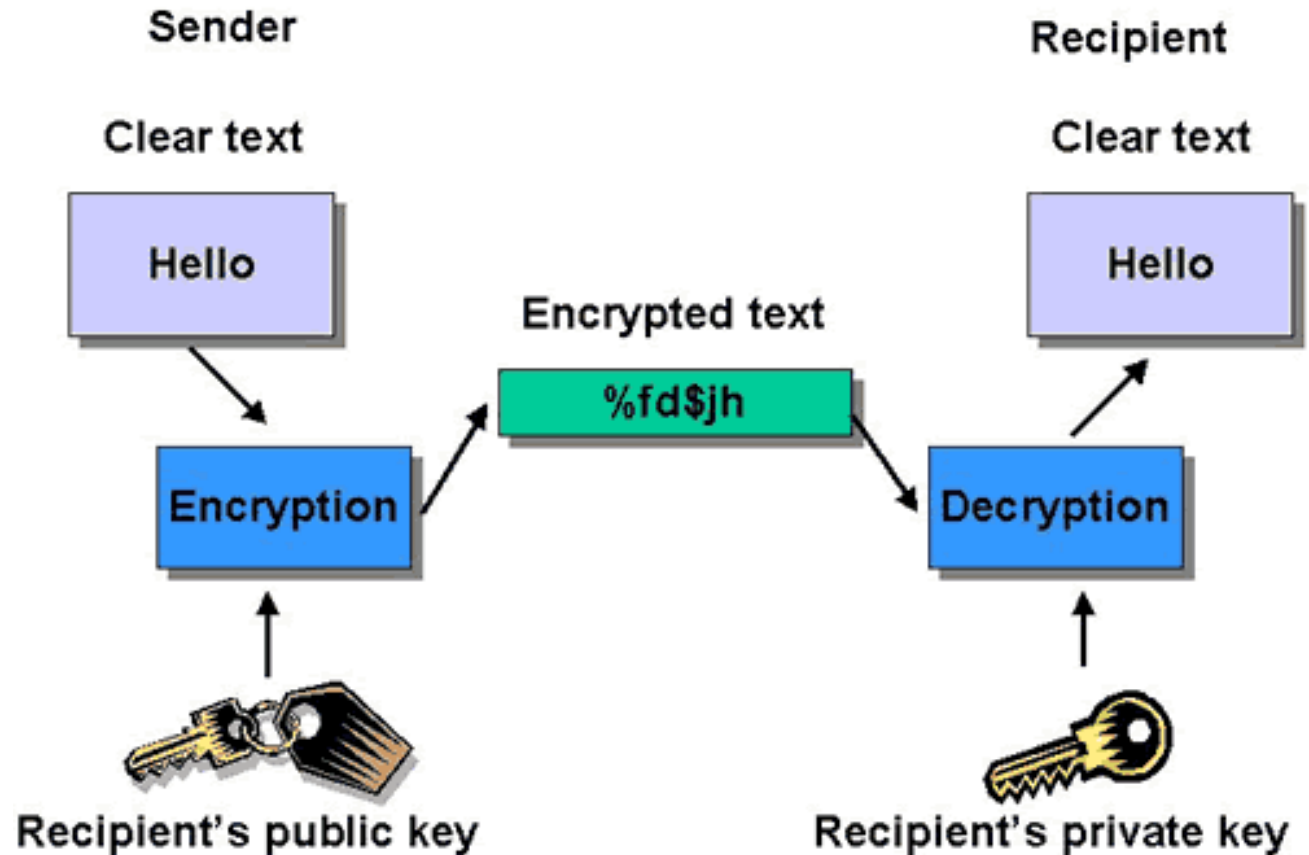


Encrypted data resides below all firewalls

# Advantages to Cloud Encryption



- \* Data encryption
- \* Level of encryption is SSL (Secured Socket Layer) 256 bit
- \* Encryption keys are unique to a server



Where we are now: Single point of data entry with desktop applications. Multiple databases. (pink shading = data is keyed with this product. Blue shading = database)

# Desktop – Parishsoft With Synchronization



Staff

Data is entered using desktop icons on parish computers by staff only

1. Family Directory
2. Time & Talent
3. Religious Education
4. Offertory & RE Tuition

Parish  
MS Access Database

AIM  
SQL database



Where we are going: Two points of data entry with desktop applications and web browser. Multiple databases. (pink shading = data is keyed with this product. Blue shading = database)



Parishioner

Data is entered using web browser (ConnectNow) by parishioners

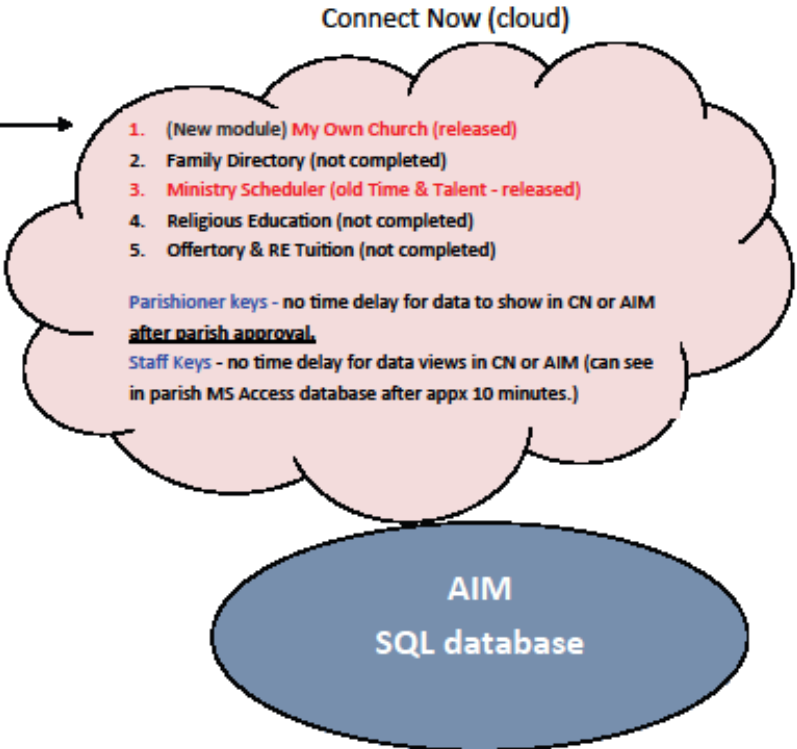
Data is entered using web browser (ConnectNow) by staff



Staff

Data is entered using desktop icons on parish computers by staff only	<ol style="list-style-type: none"><li>1. Family Directory</li><li>2. Time &amp; Talent</li><li>3. Religious Education</li><li>4. Offertory &amp; RE Tuition</li></ol>
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Parish MS Access Database



1. (New module) My Own Church (released)
2. Family Directory (not completed)
3. Ministry Scheduler (old Time & Talent - released)
4. Religious Education (not completed)
5. Offertory & RE Tuition (not completed)

Parishioner keys - no time delay for data to show in CN or AIM after parish approval.  
Staff Keys - no time delay for data views in CN or AIM (can see in parish MS Access database after appx 10 minutes.)

\*There is a time delay for data to update both AIM and parish database (appx. 10 minutes in both directions - 20 minutes)  
\*\*Until all modules for ConnectNow are completed and rolled out, parishes will use the Access database and synchronization. Once all modules for ConnectNow are in place at all locations the Access database will not be used synchronization will be turned off.

Where we want to be: Single point of data entry with web browser. Multiple databases. (pink shading = data is keyed with this product. Blue shading = database)

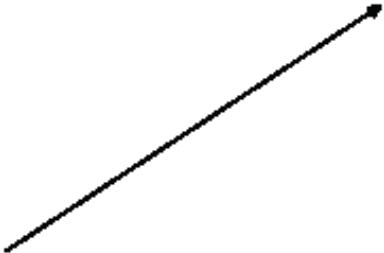


Parishioner

Data is entered using web browser (ConnectNow) by parishioners

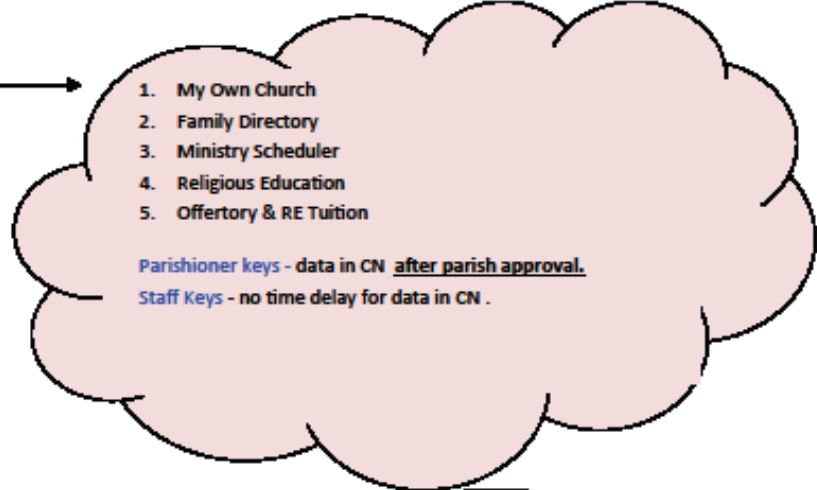


Data is entered using internet browser (ConnectNow) by staff



Staff

### Connect Now (cloud)



- 1. My Own Church
- 2. Family Directory
- 3. Ministry Scheduler
- 4. Religious Education
- 5. Offertory & RE Tuition

Parishioner keys - data in CN after parish approval.  
Staff Keys - no time delay for data in CN .



# ConnectNow

\* ONE database. No more Synchronization or monitoring sync (pink people). No more Backups to monitor.

# ParishSOFT

## Print Certificates

- \* Click on the Members tab
- \* Click on the Member
- \* Click on Sacraments
- \* Click on Edit/View Sacramental Details
- \* Click Create Certificates

The screenshot shows the 'Sacramental Details' window for member Geli Alumbaugh. The 'Create Certificates' menu is open, with 'Baptism' highlighted. The main form displays the member's name and ID, and has tabs for 'Baptism', 'Reconciliation', and 'First Eucharist'. The 'Baptism' tab is active, showing fields for 'Baptismal Name', 'Faith of Baptism', 'Sponsors', 'Witnesses', 'Registry Volume', 'Registry Page', and 'Registry Number'. There are also buttons for 'General', 'RCIA', 'Holy Orders', and 'Religious Prof.' at the bottom.

Sacramental Details

Screens **Create Certificates** Send Notifications Help

Baptismal - Full  
**Baptism**  
Reconciliation  
First Eucharist  
Confirmation  
Matrimony  
Refresh Sacrament Queries

**Geli Alumbaugh**  
Member ID: -114 Member DUID: 184933

**Baptism** Reconciliation First Eucharist Confirmation Matrimony

Baptismal Name  
Faith of Baptism  
Sponsors  
Witnesses  
Registry Volume  
Registry Page  
Registry Number

General RCIA Holy Orders Religious Prof.

# ParishSOFT

## Change Parish of Registration

- \* Family has contributed in the past to your parish so they are already in your database.
- \* Single left click to select family, single right click to see options.
- \* May need to do multiple times.

Brantner, Tom and Laurie	-13		1000 Flamingo
Burley, Rodney and Tamra	-8	605-224-8237	227 W Prospect
Davis, Neil and Kathy	-28	605-962-6218	PO Box 7
Dromey, Joe	-9	605-962-6415	717 E Dakota
Gilliland, James	-19		634 S Wells St
Griffith, Roy and Jeanette	-4	605-224-4138	1002 W Capito
<b>Hair, Tim and Gail</b>	<b>22</b>	<b>605-521-8520</b>	<b>2200 E Tanager</b>
Hartung, Sr Al			
Howe, Burdet			
Jager, Mike and			
Johnson, Eve			
Kelly, Colin			
Lantz, Fr Gary			
Marbach, Clai			

- Add New Family
- Family Details
- Family Members
- Get Geographic Map
- Mark Family Registered/Not Registered**
- Permanently DELETE Selected Family

# ParishSOFT

## Delete Family from your Database

- \* Single left click to select family, single right click to see options.
- \* Select Permanently DELETE Selected Family
- \* You are unable to delete if contributions exist.

Bad Moccasin, Grace	-23		317 S Brule S
Bad Moccasin, Rita	-19195		PO Box 46
Brandner, Tom and Laurie	-13		1006 Truman
Burley, Rodney and Tamra	-8	605-224-8237	227 W Prosp
Davis, Neil and Kathy	-28	605-962-6218	PO Box 7
Dromey, Joe	-9	605-962-6415	717 E Dakot
Gilliland, James	-19		634 S Wells :
Griffith, Roy and Jeanette	-4	605-224-4138	1002 W Capi
<b>Haier, Tim and Gail</b>	<b>22</b>	<b>605-531-0530</b>	<b>3200 E T...</b>
Hartung, Sr Al			
Howe, Burdet			
Jager, Mike ar			
Johnson, Eve			
Kelly, Colin			
Lantz, Fr Gary			
Marbach, Clai			

Add New Family

Family Details

Family Members

Get Geographic Map

Mark Family Registered/Not Registered

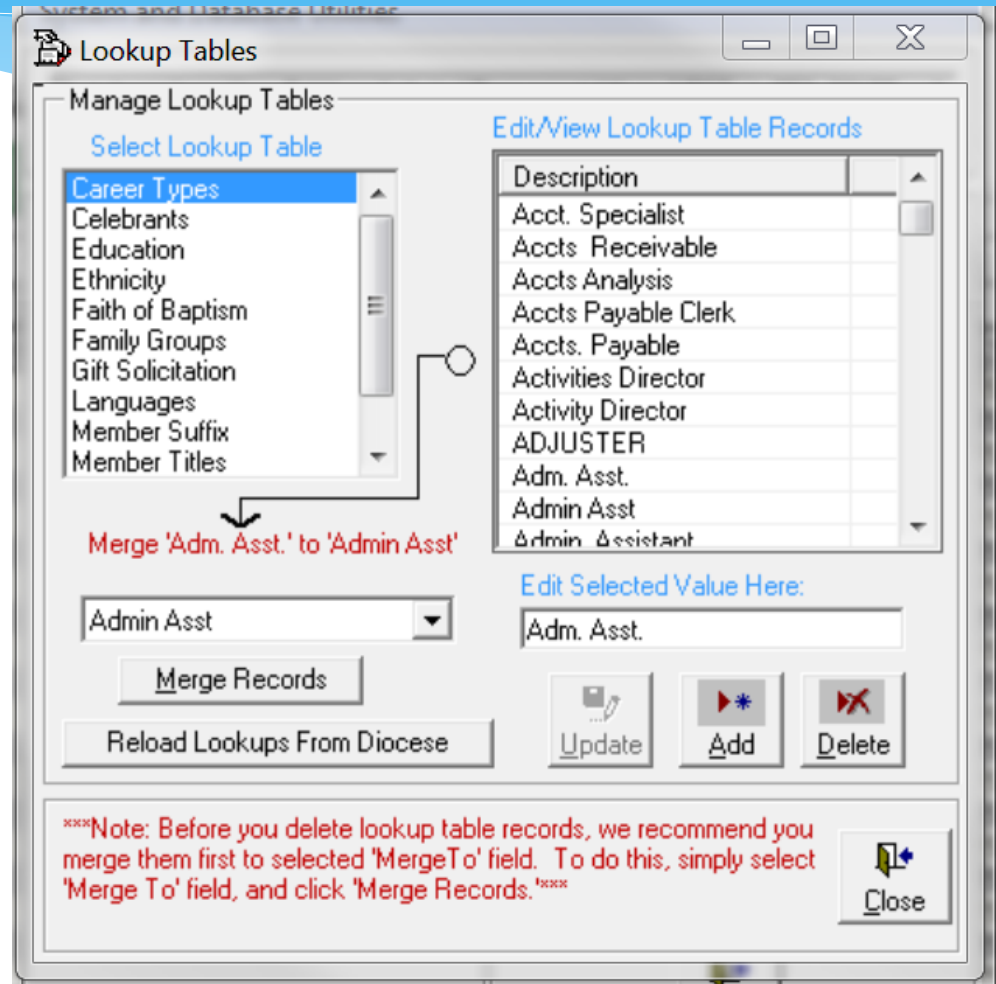
**Permanently DELETE Selected Family**

xxxx Successful L



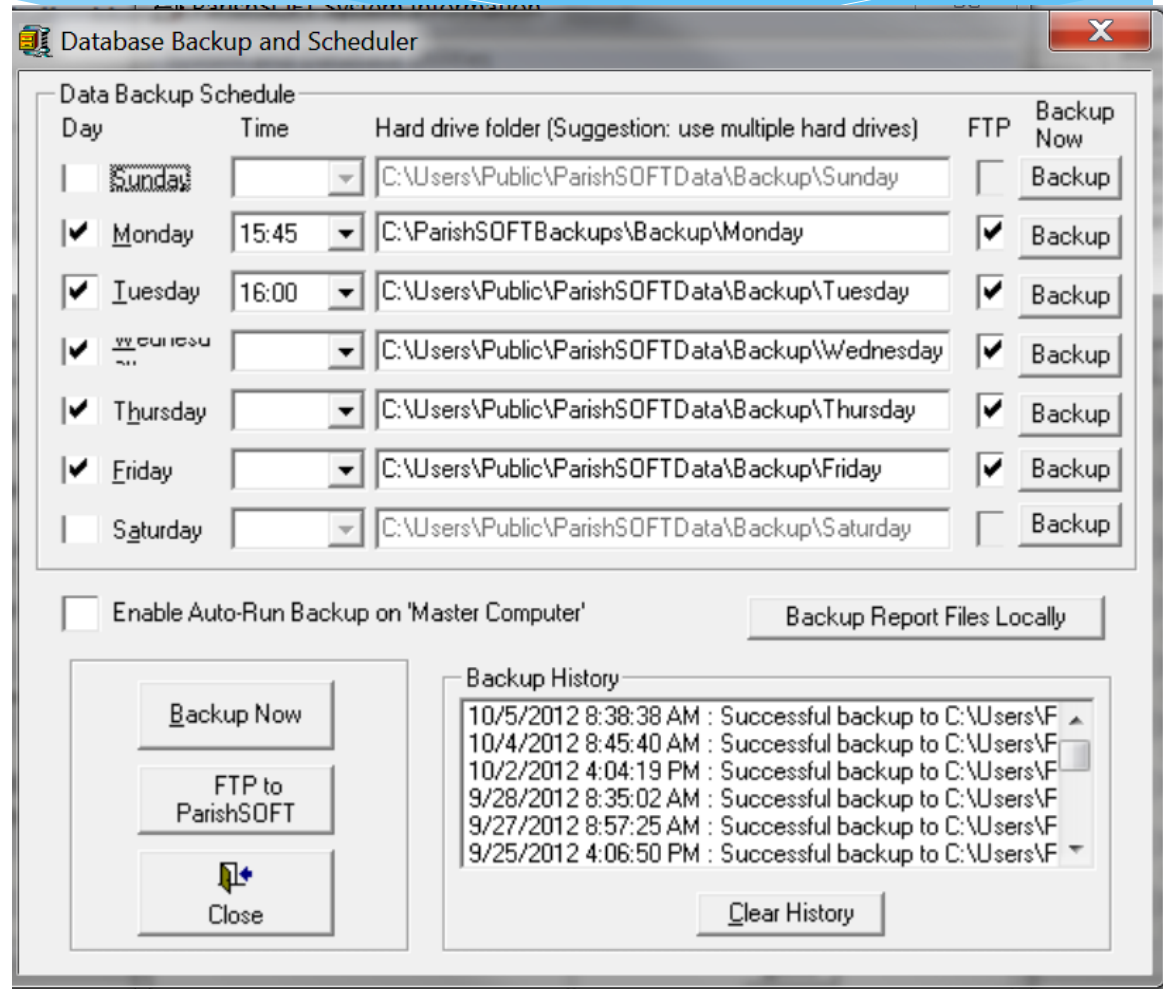
# ParishSOFT Manage Tables

- \* About, ParishSOFT System Info
- \* Lookup Tables
- \* Merge duplicate values by selecting in the drop down box, clicking on the duplicate on the right hand side
- \* Click on Merge Records



# ParishSOFT Backup

- \* About, ParishSOFT System Info
- \* Perform Backup



# ParishSOFT SEP

- \* Everyone in your Staff list for Safe Environment is in your Manage Staff List in Family Directory

## Blessed Kateri Tekakwitha

211 N Huron Ave, Apt B

Pierre, SD 57501

Phone: (605) 224-0

Fax:

Staff Management

### Organization



Edit

### Staff and Volu



Add New

### Driver Volunteer



Mickey TEST Mouse

Name	E Mail	Suffix	Primary Position	Organization
Mouse, Mickey TEST			Driver Volunteer	Blessed Kateri

# ParishSOFT

## Widow Status

- \* Anniversary Report
  - \* If a spouse dies, be sure to change the Matrimony Details from Married to Widowed

The screenshot shows two windows from the ParishSOFT software. The top window is titled "Matrimony History" and contains a table with columns for "Completed", "Date", and "Date Ended". A single row is visible with "True" in the "Completed" column and "7/31/1987" in the "Date" column. The bottom window is titled "Matrimony Details" and contains several fields. The "Status" field is set to "Completed" with a checked checkbox. The "Status" dropdown menu is open, showing options: "Married", "Single", "Unknown", "Separated", "Divorced", "Widowed", and "Annulled". The "Spouse" field is set to "Married". The "Date" field is empty. The "Parish" field is set to "St Michaels (Sioux Falls SD)". The "Celebrant", "Best Man", and "Maid Of Honor" fields are empty.

Completed	Date	Date Ended
True	7/31/1987	

**Matrimony Details**

**Completed**

Status: Married (dropdown menu open showing: Single, Unknown, Married, Separated, Divorced, Widowed, Annulled)

Spouse: Married

Date:

Parish: St Michaels (Sioux Falls SD)

Celebrant:

Best Man:

Maid Of Honor:

# ParishSOFT

## Blank ParishSOFT fields

- \* Export Registered and Active to Excel
- \* Within Excel, click on the Filter icon.
- \* Grab items that are blank.
- \* If sheet is too big, click on Custom Sort

The screenshot shows an Excel spreadsheet with a filter dropdown menu open for the 'Mailing Name' column. The menu is displaying various sorting and filtering options. A search box is visible, and a list of items is shown with checkboxes. The 'OK' and 'Cancel' buttons are at the bottom of the menu.

Members	Dio	Unique Lastname	Tag_name	Mailing	Address_1	Address_2
-2					400 Parkwood Dr	
-1					1407 E Dakota Ave	
-1919					DUPL 3 Fa Main	
-2					317 S Brul	
-1919					PO Box 46	
-1					1006 Truman Aver	
-					227 W Pro	
-2					PO Box 7	
-					717 E Dako	
-1					634 S Well	
-					1002 W Ca	
-2					2200 E Tamarac D	
-					Assisted Li 90 28th	
-					Box 1224	
-					PO Box 17	
-20	97238	Jonnson	Eveilyn	Eveilyn Jor	2511 E. Irv	
-6	20143	Kelly	Colin	Mr. and M	2308 E Par	

# ParishSOFT

## Diocesan Statistics

- 92 of 148 parishes synchronizing data
- 85% of data is managed at the parishes
- \* **Thank you for your attention to DETAIL! Because of parish staff, Bishops Bulletin and CFSA mailings have a 99% accuracy rate.**