



Catholic Diocese of Sioux Falls

Clergy Continuing Education Committee

Purpose:

A committee of priests and deacons to advise the bishop on continuing education needs of the clergy serving the diocese. In an effort to fulfill the diocesan policy governing continuing education for priests, the committee is also responsible for planning occasional educational offerings intended to address the needs.

Function:

The Clergy Continuing Education Committee is responsible for the following tasks:

- 1) Planning of the annual clergy convocation, historically known as Clergy Days.
 - a. The committee, in consultation with the bishop, identifies appropriate topics and secures speakers for the gathering.
 - b. The committee makes arrangements regarding other details pertaining to the convocation. This includes but is not limited to developing a program schedule, securing the gathering location and making rooming and meal arrangements. Coordinated by the Diocesan Worship Office and the Diocesan Master of Ceremonies, the committee also assists with planning the liturgies, and meals.
 - c. The committee establishes a registration fee amount annually and produces the program according to a budget.
 - d. The committee evaluates the event and adjusts the format based upon the feedback that is received from participants.
- 2) The committee identifies areas of need for continuing education within the clergy. The committee assists with the planning and production of occasional continuing education opportunities for the clergy of the diocese.
- 3) The committee arranges occasional clergy retreat offerings.
- 4) In accord with the diocesan policy for Continuing Education for Priests, the committee promotes the Diocesan sabbatical program by disseminating information about respective sabbatical programs that might be appropriate for priests of the diocese and in which priests can enroll should the bishop approve their request to participate in a sabbatical.
- 5) As appropriate and in an effort to cultivate ideas for topics, speakers, and resources that might be applicable in the diocese, the committee maintains affiliations with national organizations that promote clergy continuing education.

Composition:

The Clergy Continuing Education Committee is to be comprised of up to nine members of the clergy. All members are appointed to the committee by the bishop.

Priest Members:

The bishop is encouraged to consider recommendations for membership on the committee made by brother priests.

The committee is to have at least one priest who is senior status.

Religious order priests and/or extern priests may be appointed to the committee.

The vicar of lay and clergy formation serves as an *Ex officio* member of the Committee as long as their appointment to the canonical office remains active.

Deacons Members:

The committee is to have at least one deacon.

Officers:

The chair is appointed by the Bishop. The chair oversees the meetings and the chair, or his designee, serves as the moderator during the Clergy Days gathering.

The chair serves *ad discretionem episcopi*.

Terms:

Members of the committee are appointed to serve a term of three years. Committee members are eligible to serve for up to three consecutive terms.

In order to insure that there is continuity, terms are to be staggered.