

## UNANIMOUS WRITTEN CONSENT

\_\_\_\_\_  
Parish Corporate Name

The undersigned, being all of the directors of the above named corporation ("Parish"), hereby sign this Unanimous Written Consent effective as of \_\_\_\_\_ for the purpose of taking action either in the context of a meeting or without a meeting of the Board. If the Board of Directors of the Parish has not held an annual meeting, this Consent shall serve as the written action of the Directors in lieu of an annual meeting.

The following resolutions are hereby adopted:

**RESOLVED:** That the annual report of the Parish, a copy of which is attached hereto and incorporated herein by this reference, be, and it hereby is, accepted and approved. The officers of this Corporation are hereby authorized and directed to file a copy of the annual report with the Diocese along with a copy of this Written Consent.

**RESOLVED:** That the actions taken by the directors and officers of the Parish during the preceding year be, and they hereby are, ratified, confirmed and approved.

Further the undersigned hereby state:

1. They have received, reviewed and approved the annual report of the Finance Committee together with the annual financial statements and budget, all as required under Section 5.4.2 of the Parish's Bylaws.
2. They have received, reviewed and approved the annual listing prepared by the Finance Committee describing the Parish's property and permanent patrimony, all as required by Section 5.4.2 of the Parish's Bylaws.
3. They have received and reviewed the annual report of the Pastoral Council reflecting its actions under Section 5.5 of the Parish's Bylaws.
4. To the best of their knowledge, there have been no actions taken by or on behalf of the Parish that required the consent of the Member under Section 3.3 of the Parish's Bylaws except for those actions specifically referred to the Member for action.
5. They acknowledge the Conflicts of Interest Policy of the Parish as set forth in Article X of the Parish's Bylaws and represent that to the best of their knowledge, they are not aware of any conflict of interest that has not been reported to the Parish Pastor.

**IN WITNESS WHEREOF**, the undersigned have executed this Unanimous Written Consent, which may be signed in one or more counterparts. Original signatures are not required and signatures received via electronic means or facsimile signatures shall carry the same force and effect as original signatures.

Pastor's Printed Name \_\_\_\_\_ Signature \_\_\_\_\_  
Director & Pastor

Lay Director's Printed Name \_\_\_\_\_ Signature \_\_\_\_\_  
Lay Director

Lay Director's Printed Name \_\_\_\_\_ Signature \_\_\_\_\_  
Lay Director